

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-07-1143

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: 15 Calendar Days upon receipt of P.O.					
1	15000	pcs	Lot 1 Examination Gloves Small	_____	_____
1	20000	pcs	Lot 2 Examination Gloves Medium	_____	_____
1	15000	pcs	Lot 3 Examination Gloves Large	_____	_____
1	2000	pcs	Lot 4 I.V. Catheter/Cannula G.22	_____	_____
1	4000	pcs	Lot 5 I.V. Catheter/Cannula G. 24	_____	_____
1	3,000	pcs	Lot 6 I.V. Catheter/ Cannula G. 26	_____	_____
1	50000	pcs	Lot 7 Sterile Alcohol Pads	_____	_____
1	5000	pcs	Lot 8 Surgical Gloves 6.5	_____	_____
1	1000	pcs	Lot 9 Surgical Gloves 8.0	_____	_____
1	700	pcs	Lot 10 Poole Drain Set	_____	_____
1	300	pcs	Lot 11 3 way Stop Cock	_____	_____
1	1000	pcs	Lot 12 Suction Catheter FR 8	_____	_____
1	150	pcs	Lot 13 Foley Bag Catheter FR 14	_____	_____

1. Must submit a copy of CPR/CLIDP during bidding.
2. Must submit a sample of their products offered during bidding or within seven (7) working days thereafter.
3. Product offered must have at least 2 years expiration 3 the months prior to expiration date once the delivered items has less than 2 years expiration date from delivery date.
4. Must Submit Valid License to Operate (LTO) issued by the FDA.

PURPOSE:

TOTAL

Form & Amount
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-07-1143 **DATE** : July 14, 2025
PURPOSE: FOR THE USE OF SAN CARLOS CITY HOSPITAL.
OFFICE : CITY HOSPITAL
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , August 5, 2025
PLACE : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>	<u>Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)</u>	<u>BID SECURITY</u> Surety Bond (5% of ABC)
Lot 1	:	30,000.00	600.00	1,500.00
Lot 2	:	40,000.00	800.00	2,000.00
Lot 3	:	30,000.00	600.00	1,500.00
Lot 4	:	30,000.00	600.00	1,500.00
Lot 5	:	60,000.00	1,200.00	3,000.00
Lot 6	:	45,000.00	900.00	2,250.00
Lot 7	:	100,000.00	2,000.00	5,000.00
Lot 8	:	75,000.00	1,500.00	3,750.00
Lot 9	:	15,000.00	300.00	750.00
Lot 10	:	189,000.00	3,780.00	9,450.00
Lot 11	:	4,500.00	90.00	225.00
Lot 12	:	15,000.00	300.00	750.00
Lot 13	:	6,000.00	120.00	300.00
Lot 14	:	90,000.00	1,800.00	4,500.00
Lot 15	:	240,000.00	4,800.00	12,000.00
Lot 16	:	30,000.00	600.00	1,500.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

e) Bid Securing Declaration

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security
2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. ESTEFANIO S. LIBUTAN, JR.
City Administrator / BAC Vice-Chairman
BIDS & AWARDS COMMITTEE